



EVERGREEN
LIFESTYLES MANAGEMENT

ARTISAN LAKES HOMEOWNERS ASSOCIATION, INC
APPLICATION FOR ARCHITECTURAL CONTROL COMMITTEE REVIEW

Please submit this form with the required plans and specifications in one of the following ways (All checks should be made payable to Artisan Lakes HOA and either mailed to the mailing address below or dropped off at the Artisan Lakes Clubhouse.):

Mailing Address:

Artisan Lakes HOA ACC
C/o: Evergreen Lifestyles Management
7643 Gate Pkwy., #104-37
Jacksonville, Florida 32256

Artisan Lakes Clubhouse Address:

384 Cobbler Trail
Ponte Vedra, Florida 32081

E-mail:

STalbert@Evergreen-LM.com

Questions?

(877) 221-6919

Name of Owner (s):				Email Address:	
Street Address:					
No. of Stories:	Lot #:	Phase #:	Building Sq. Ft.:	Phone number:	

Approval is hereby requested for the following modification(s), addition(s) and/or alterations as described below and attached hereto:

TYPE (Check applicable box(es) and/or describe below):

- | | | |
|--|--|---|
| <input type="checkbox"/> Addition | <input type="checkbox"/> Driveway Reseal | <input type="checkbox"/> Generator/Gas Tank |
| <input type="checkbox"/> Shutters | <input type="checkbox"/> Patio/Pavers | <input type="checkbox"/> Satellite Dish |
| <input type="checkbox"/> Screen Enclosure | <input type="checkbox"/> Walkway | <input type="checkbox"/> Yard Art/Wall Art/Statuary |
| <input type="checkbox"/> New Doors (Garage / Entry) | <input type="checkbox"/> Exterior Paint | <input type="checkbox"/> Siding |
| <input type="checkbox"/> Landscaping/Curbing | <input type="checkbox"/> Pool/Spa | <input type="checkbox"/> Roof |
| <input type="checkbox"/> Solar Collectors (Fans/Tubes) | <input type="checkbox"/> Wall/Fence | <input type="checkbox"/> Windows |
- Other/additional information (If you need more space, please add it as an additional addendum to this application):

Is this a resubmittal? YES NO

ATTACHMENTS: All Applications must be accompanied by a copy of your plot plan / site survey showing the location and dimensions of your proposed modifications. Where applicable, your application should also include pictorial samples, manufacture brochures, plant names, cut sheets, color samples, specifications, dimensions, and pictures of your home or neighboring homes to further assist the committee in reviewing your application. Failure to provide these items may delay the review of your application.

FEES: All applications (except for satellite dish requests - no fee) shall be subject to a **\$10.00 Application Fee** and a **\$50.00 Construction Deposit**. The Application Review Fee and Construction Deposit must be submitted with the application as two (2) separate checks and should be made payable to Artisan Lakes HOA. The Construction Deposit is cashed and held to ensure approved completion of your project and no damage to Association owned property. If damage is determined to have been done to association property during the your project, the Association will deduct the cost from the Deposit and assess the owner for any additional cost.

Owner's Signature/Date:	Expected Completion Date:
	*Must contact HOA upon completion for inspection

Your approval is subject to the following:

1. You are responsible for obtaining any necessary permits from the appropriate Building and Zoning Department(s).
2. Access to area of construction is only allowed through your property, and you are responsible for any damages. If access is needed on neighboring properties, an **Access Agreement Form** is required.

<u>ACC USE ONLY</u>				
Signature - Architectural Review Committee	Date	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved as Noted	<input type="checkbox"/> Disapproved